



FENCING ASSOCIATION OF INDIA (FAI)

CHIEF EXECUTIVE OFFICER (CEO)

OFFICIAL JOB DESCRIPTION

FENCING INDIA | CAREERS

FILE NO.	FAI/26-27/06/002
DATE	02.04.2026

1.

APPOINTMENT

Fencing Association of India (FAI) invites applications for the appointment of Chief Executive Officer (CEO) initially for a period of 03 years. The CEO will be responsible for leading the strategic and operational functions of the FAI, ensuring the growth and development of the sport in India. The role demands strong leadership, organizational management, and stakeholder engagement to enhance India's Fencing ecosystem.

2.

REQUIREMENT

Chief Executive Officer

3.

EDUCATIONAL QUALIFICATION

- **Essential:** Post Graduate in management (MBA) Finance from a recognized Institution.
- **Desirable:** Diploma in Banking & PG Diploma in HR & Personal Management.

4.

EXPERIENCE

- **Essential:** 15 years of experience in Management/Leadership role in Public/Private Sector Companies, Sports Organizations, Senior Management roles in Banks.
- **Desirable:** Minimum 10 years' experience in Administration.
- Strong understanding of the Indian and global sports ecosystem.
- Proven experience in fundraising, sponsorship management, and stakeholder engagement.
- Excellent leadership, communication, and decision-making skills.
- Passion for sports, especially Fencing.
- Experience in working with national or international sports federations.
- Previous Experience as CEO in any NSF is desirable.
- Strong network within the Indian sports industry, government agencies, and corporate sectors.
- Knowledge of sports policies, regulations, and governance structures.

5.

KEY RESPONSIBILITIES

(i) Strategic Leadership & Governance

- Develop and implement long-term and short-term strategic plans aligned with the vision and mission of FAI.
- Ensure governance compliance with national and international sports regulatory bodies.
- Act as a bridge between the Executive Committee and operational teams.

(ii) Operational Management

- Oversee day-to-day operations of FAI, ensuring smooth execution of programs and competitions.
- Manage budgets, financial planning, and resource allocation for efficient functioning as directed by the Sec. General, FAI.
- Drive marketing, sponsorship, and fundraising initiatives to ensure financial sustainability as directed by the Sec. General, FAI.
- Any other work as directed by the President/Sec. General, FAI.

(iii) Stakeholder & Media Engagement

- Represent FAI at national and international forums as directed by the Sec. General, FAI from time to time, building strong relationships with key stakeholders.
- Manage communications, public relations, and media strategies to promote Indian Fencing with prior approval and consensus of Sec. General, FAI.
- Work with sponsors and partners to enhance funding and brand visibility with prior approval of the Sec. General, FAI

(iv) Handling of Secretarial staff

- Lead the Secretarial staff and administer and supervise the personnel, based on the need and the nature of work. Supervise and guide the research team for all activities undertaken/delegated to it. Will make presentations for CSR funding / International competitions / ACTC / other proposals in consultation with the Sec. General, FAI.
- Will assess and handle the digital media marketing / IT Manager of the Federation in consultation with the Sec. General, FAI.
- Maintain strong stakeholder relations, including with Khelo India Games secretariat, Sports Authority of India, Ministry of Youth Affairs & Sports, Indian Olympic Association, National Anti-Doping Agency to ensure that athlete training plans and performance objectives for Olympic Games are aligned with all necessary stakeholders in consultation with the Sec. General, FAI.
- Monitor, evaluate and implement all plans related to infrastructure and facilities for FAI. This would include overseeing the operations of its secretariat office and the need for improvement of facilities in consultation with the Sec. General, FAI.

5.

COMPENSATION

- Competitive salary and benefits as per industry standards.

6.

APPLICATION PROCESS

- Interested candidates can submit their resume and cover letter to info@fencingindia.org by 08-04-2026. Only shortlisted candidates will be contacted for the final interview.

7.

TERMS AND CONDITIONS OF THE CEO

- a) Tenure:** The contractual engagement will be initially for a period of 3 years & Expendable.
- b) Remuneration:** Remuneration will be fixed in commensurate with experience and Industry Standard.
- (a) TA/DA:** Entitlement as per FAI norms only.
- (b) Extension:** Performance of the CEO would be continuously reviewed and extension will be considered on the basis of performance review report by Sec. General, FAI.

8.

OTHER CONDITIONS

- (a)** In case the performance of CEO, FAI is not found up to the mark, his/her services will be discontinued after giving one month's notice.
- (b)** Eligible and willing candidates may submit their applications along with their detailed CV with subject as "APPLICATION FOR THE POST OF CEO-FAI" to SECRETARY GENERAL, FENCING ASSOCIATION OF INDIA, email on info@fencingindia.org or by post on the following address:

Fencing Association of India
7/2, Basement, Sarvpriya Vihar,
New Delhi - 110016

- (c)** The application must reach by 08th April 2026.

-Sd/-

Secretary General

Fencing Association of India